Appendix 2.4 to

Procurement Regulations

ID No.: RTU-2017/128

**Procurement of Specific Textiles for the Needs of the Project “Smart and Safe Work Wear Clothing - SWW” Co-Financed by Interreg Baltic Sea Region Cooperation Program**

**(**ID No.: RTU-2017/128)

**Part 4 of the Procurement**

**“Countryside Uniform Textiles with Elastane”**

**Technical Specification of Tenderer (Form of Technical Tender and Financial Tender of Tenderer)**

<location>, <year>, <date>, <month>

The Bidder < Title; Registration ID> has read and understood the Regulations of the procurement organized by Riga Technical University “Procurement of Specific Textiles for the Needs of the Project “Smart and Safe Work Wear Clothing - SWW” Co-Financed by Interreg Baltic Sea Region Cooperation Program”, ID No.: RTU-2017/128, and submits the following technical proposal:

*If the technical specification stipulates a product bearing a definite name or requires compliance to a definite standard or there is any other indication of specific origin of the product, specific process, brand or type, the Bidder can offer equivalent products or ensure compliance to the equivalent standards, which meet the requirements and parameters of the technical specification and ensure performance required in the technical specification. The Bidder is obliged to attest equivalence of the proposed material.*

*The Customer is entitled to require the Bidder to present samples of the goods or fabrics.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Description of the Material** | **Quantity** | | **Bidder’s Proposal**  It is necessary to specify:  - the manufacturer of the products. If the products are manufactured by the Bidder, it shall be specified in the proposal;  - technical information on each proposed product, which attests its compliance with each requirement (parameter) of the technical specification. The field completed by the Bidder, which contains inscription “complies” only, shall be considered as providing insufficient information;  - page and item in the manufacturer’s documentation, which is attached to the proposal, or a reference to manufacturer’s home page (link), which allows concluding whether the proposed product parameter complies with the requirements. If such information is not available, it is necessary to specify the reason for its absence. | ***Price for one unit, EUR (no VAT)***  *Price indicated only for 1m of Goods.* |
| **minimum**  *(minimum order volume placing the first order)* | **maximum** |
| 1 | Fiber composition – cotton 33 ± 3%%, polyester – 64 ± 3%, elastane – not less than 2%  Fabric weave – twill weave  Fabric finish – camouflage print or dyed fabric  Width – not less than 140 cm and not more than 200 cm  1m2 mass – 200g ± 5% | 10m | 25m |  |  |

|  |  |
| --- | --- |
| ***In total price for one unit, EUR (no VAT):*** |  |
| ***VAT 21%:*** |  |
| ***In total including VAT 21%:*** |  |

*\* All applicable taxes and duties, except VAT shall be included in the proposed price and it shall be indicated with an accuracy of two (2) digits after the decimal point. All the costs related to the fulfilment of the Contract, including transport costs up to the place of delivery, possible price increase and all risks, shall be included in the proposed price.*

The Bidder shall complete the table in order to confirm compliance with the general requirements of the Customer:

|  |  |  |
| --- | --- | --- |
| No. | General Requirements | Bidder’s Confirmation |
|  | The Bidder can ensure delivery of any product in the period not longer than 30 (thirty) days since the order date | *<it is necessary to specify a definite proposed delivery time>* |
|  | Warranty period of each product – not less than 2 (two) years | *< it is necessary to specify a definite proposed warranty period>* |
|  | The Product should be new and not used, as well as not modified (except for the case if the Bidder manufactures the Product), in the original packaging unopened. |  |
|  | Product packaging should ensure that the risk of product damage in the process of transportation is reduced to a minimum |  |
|  | The Bidder makes delivery of the products (transfer) in the Customer’s premises in the presence of the responsible person appointed by the Customer |  |
|  | The Bidder shall ensure product delivery to Customer’s address: 6 Ķīpsalas Street, Riga. |  |
|  | Delivery costs are covered by the Bidder |  |
|  | Product orders can be placed through the following communication media: | *Telephone:  E-mail:* |
|  | The Customer shall purchase the products when required in the amount necessary. Within the general contract term, the Customer is not obliged to purchase all items specified in the technical specification or for the full amount specified. |  |
|  | Apart from documentation, which contains description of the Product and its specific features, the Bidder transfers to the Customer Product storage, care and usage guidelines (in the Latvian and/or English language). |  |

We assure and guarantee:

1) accuracy and veracity of the information provided;

2) senior employee in charge of delivery \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name, surname, e-mail, telephone).

3) that all costs related to the fulfilment of the Contract, including all applicable taxes and duties in accordance with laws and regulations of Latvia, except VAT, are included in the Proposed price.

Position, name, and surname of the Bidder’s Representative:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_