



Primo

Guide for RTU Scientific Library Users

Structure

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What is PRIMO?

PRIMO is a search tool, created by the company «ExLibris», that allows you a simultaneous search for information in:

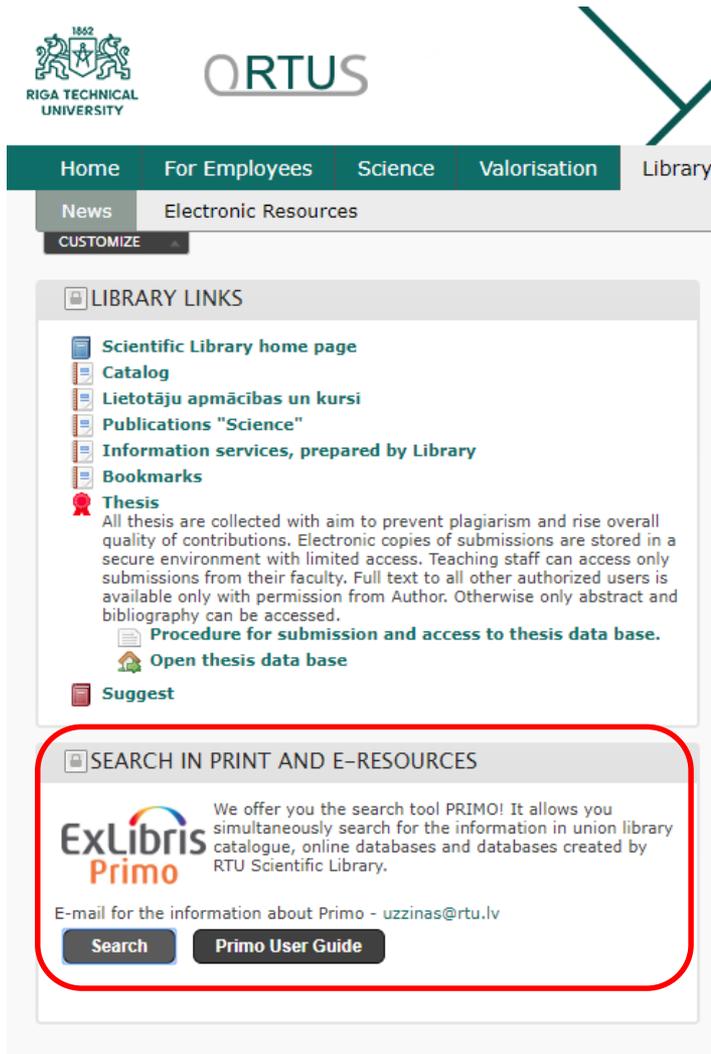
- **Union catalogue**
- **Online databases**
- **Databases created by RTU Scientific Library** including:
 - Database of RTU history and teaching staff publications
 - Database of full-text materials in chemistry
 - Database of architecture and civil engineering

What is PRIMO?

PRIMO also allows you to:

- **register** with your ORTUS password (the upper right corner of the page) and
- **check** your library account
- **order** books and periodicals
- access **full-text** e-resources

Where to find PRIMO



The screenshot shows the website for the Scientific Library at Riga Technical University (RTU). At the top left is the RTU logo with the year 1862. To its right is the 'ORTUS' logo. A navigation bar contains links for 'Home', 'For Employees', 'Science', 'Valorisation', and 'Library'. Below this is a sub-menu with 'News' and 'Electronic Resources', and a 'CUSTOMIZE' button. The main content area is titled 'LIBRARY LINKS' and lists several resources: 'Scientific Library home page', 'Catalog', 'Lietotāju apmācības un kursi', 'Publications "Science"', 'Information services, prepared by Library', 'Bookmarks', and 'Thesis'. The 'Thesis' section includes a paragraph about plagiarism prevention and links to 'Procedure for submission and access to thesis data base' and 'Open thesis data base'. There is also a 'Suggest' link. Below the links is a section titled 'SEARCH IN PRINT AND E-RESOURCES' which features the 'ExLibris Primo' logo and text: 'We offer you the search tool PRIMO! It allows you simultaneously search for the information in union library catalogue, online databases and databases created by RTU Scientific Library.' Below this text is an email address 'E-mail for the information about Primo - uzzinas@rtu.lv' and two buttons: 'Search' and 'Primo User Guide'. A red rounded rectangle highlights the ExLibris Primo section.

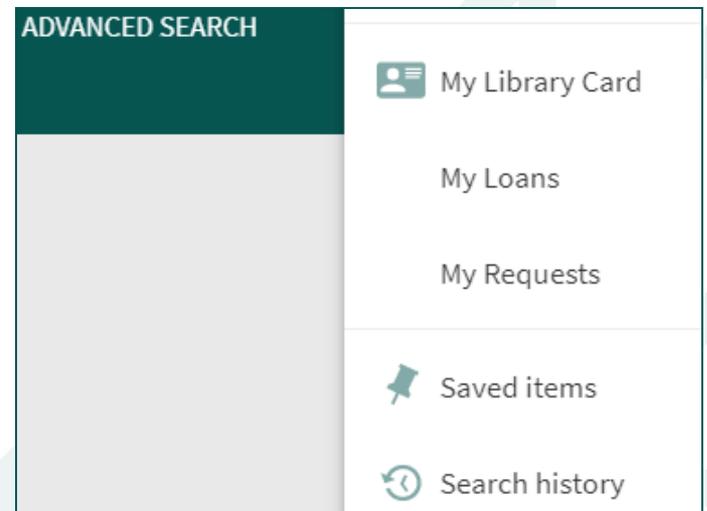
- Homepage of Scientific Library
<https://www.rtu.lv/en/studies/scientific-library>
- ORTUS (sign in and go to «Library»)

First steps

- you can use your personal space and settings in Primo
- therefore you have to sign in with your ORTUS (RTU portal) user name and password on the right side of the upper bar:



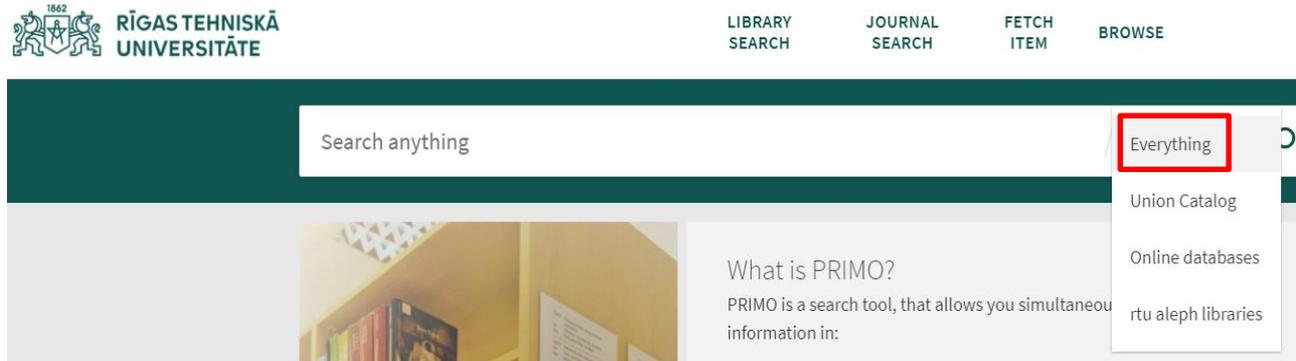
- if you are registered user of RTU Scientific Library, you can see information saved on your library card and perform library services such as renewing a book or canceling a request



Search with PRIMO

PRIMO offers three possibilities of searching information:

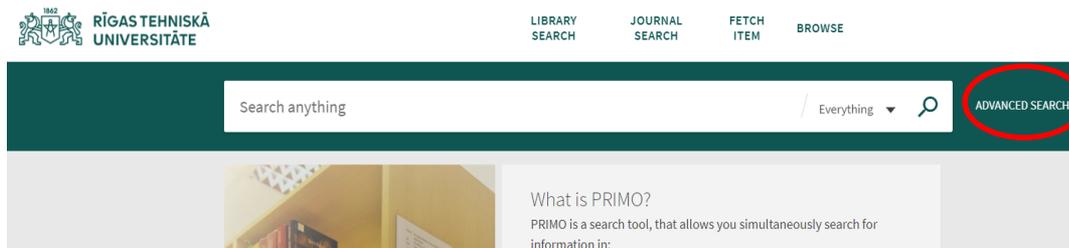
- **first** option - Simple Search:



- topmost option makes it possible to search simultaneously in Union Catalogue as well as in online and local databases of RTU
- if you need information from only one of this sources, you can choose between the three options left

Search with PRIMO

- **second** option - Advanced Search:
allows you to create detailed searches by combining multiple search fields



Search Scope: Everything ▾

Any field ▾	Material Type
Title	All items ▾
Author/creator	Language
Subject	Any language ▾
Publisher	Publication Date
	Any year ▾

➤ just choose the fields you have information about (for example title and publication date) and enter data

Search with PRIMO

- **third option:** top bar



- **1 Library Search:** takes you to the starting point interface of PRIMO search that is also reachable from library homepage
- **2 Journal Search:** a possibility for specific search of e-journals and e-books with the help of different search fields like title, category, location, citation linker (most specific method)
- **3 Fetch Item:** option for specific research of articles / books / journals just as citation linker
- **4 Browse:** another entry for a search in the Union Catalogue

Enclosing search results

- You can use facets (right side of the page).

Facets allow to filter results by categories (such as resource type or subject) and to specify a type of sort:

The screenshot shows a search interface with the following elements:

- Search Bar:** Contains the query "textile industry in Latvia", a clear button (X), a dropdown menu set to "Everything", and a search icon.
- Page Information:** "PAGE 1 673 Results" and a "Personalize" toggle.
- Search Results:**
 - Result 1:** A JOURNAL titled "Textile and Clothing Industry in Latvia / Latvijas Investīciju un attīstības aģentūra (LIAA) = Investment and Development Agency of Latvia." It includes availability information for RTU:Central Library and an online access link.
 - Result 2:** An ARTICLE titled "The effects of a medical hypnotherapy on clothing industry employees suffering from chronic pain" by Roja, Zenija; Kalkis, Valdis; Roja, Inara; Kalkis, Henrijs. It is from the Journal of Occupational Medicine and Toxicology, 2013, Vol.8. A quote is provided: "workers with chronic pain in Latvia, lies in the usage... factories in Latvia were chosen. Workers, who were... and economical consequences in Latvia." Full text is available.
 - Result 3:** An ARTICLE with the same title as result 2, labeled as "(Research)".
- Facets (Right Side):**
 - Tweak my results:** Includes an "Expand My Results" checkbox and a "Sort by" dropdown menu set to "Relevance", which is highlighted with a red box.
 - Availability:** Lists "Peer-reviewed Journals (467)", "Full Text Online (667)", and "Available in the Library (8)".
 - Resource Type:** Lists "Articles (569)", "Newspaper Articles (52)", "Text Resources (23)", "Books (13)", and "Conference Proceedings (7)".

Enclosing search results

- by including and excluding the facets you can narrow the search results to get the results you are seeking

The screenshot displays a search results interface with four article entries on the left and a filter sidebar on the right. The sidebar includes options to 'Tweak my results', 'Expand My Results', 'Sort by Relevance', and 'Availability' filters. The 'Resource Type' filter is highlighted with a red box and shows the following options:

Resource Type	Count
<input checked="" type="checkbox"/> Articles	620,396
<input checked="" type="checkbox"/> Conference Proceedings	143,856
<input type="checkbox"/> Newspaper Articles	111,272
<input type="checkbox"/> Reviews	35,929
<input type="checkbox"/> Books	12,371

Below the 'Resource Type' filter is a 'Show More' link. The article entries on the left include titles like 'Speech', 'Speech!', 'Computer-based speech therapy for childhood speech sound disorders', and 'Causal cortical dynamics of a predictive enhancement of speech intelligibility'.

Enclosing search results

- you can also **personalize** search results by focussing preferred disciplines

The screenshot shows a search results page with two items. The first item is a journal titled "Angewandte Chemie : Zeitschrift und Eigentum des Vereins deutscher Chemiker / Verein deutscher Chemiker." The second item is a book titled "System der organischen verbindungen; ein leitfaden für die benutzung von Beilsteins Handbuch der organischen chemie, hrsg. von der Deutschen chemischen gesellschaft, bearb. von B. Prager, D. Stern [und] K. Ilberg." The "Personalize" button in the top navigation bar is highlighted with a red box. On the right side, there are options to "Tweak my results", "Expand My Results" (checked), "Sort by Relevance", and "Availability" filters.

- select up to 5 subjects that will be considered in each of your searches

The dialog box is titled "Personalize the results" and contains the text: "You can help us provide you with better result matches by focusing the search on your preferred disciplines. Please select up to 5 disciplines." Below this text is a list of 25 disciplines, each with an unchecked checkbox. The disciplines are: Agriculture & Forestry, Arts & Humanities, History & Archaeology, Languages & Literature, Philosophy & Religion, Business & Economics, Engineering, Computer Science, Materials Science, Law, Library & Information Science, Medicine, Diet & Clinical Nutrition, Pharmacy, Therapeutics & Pharmacology, Nursing, Physics, Psychology, Sciences, Biology, Chemistry, Earth Sciences, Mathematics, Social Sciences, Anthropology, Education, Geography, Journalism & Communications, Political Sciences, Public Health, Sociology, Statistics, and Veterinary Medicine. At the bottom left is a "RESET PERSONALIZATION" button, and at the bottom right are "CANCEL" and "SAVE CHANGES" buttons.

Using the brief results

- the brief results page displays all the items that match your search query
- for each item the following information is displayed:

Information displayed	Explanation
1 Resource type	Book, article, journal etc.
2 Title	Click the title to see more information and services for the item
3 Author, creator and date	Item's author, creator and publication date
4 Availability status	Click this link to display more information and services

Using the brief results

textile industry in Latvia × / Everything ▼  **ADVANCED SEARCH**

PAGE 1 673 Results Personalize

1  **JOURNAL**
Textile and Clothing Industry in Latvia / Latvijas Investīciju un attīstības aģentūra (LIAA) = Investment and Development Agency of Latvia.
 Available at RTU:Central Library (677 / Te 965) and other locations >
 Online access  >

2  **ARTICLE** / multiple sources exist. see all
The effects of a medical hypnotherapy on clothing industry employees suffering from chronic pain
Roja, Zenija ; Kalkis, Valdis ; Roja, Inara ; Kalkis, Henrijs
Journal of Occupational Medicine and Toxicology, 2013, Vol.8[Peer Reviewed Journal]
“ workers with chronic pain in Latvia, lies in the usage... factories in Latvia were chosen. Workers, who were... and economical consequences in Latvia, ”
 Full text available  >

Tweak my results
 Expand My Results
Sort by Relevance ▼
Availability ^
Peer-reviewed Journals (467)
Full Text Online (667)
Available in the Library (8)
Resource Type ^
Articles (569)
Newspaper Articles (52)

Using the full display

- click on the title for more information about the resource:
detailed view:
- registered users can request media (only items that belong to property of Scientific Library can be reserved)
- link to full text of online resources that are licenced by the library is available
- you can use bibliographic reference formats, save a hyperlinks, send an entry via email etc.



Using the full display

BOOK
Guide to computer forensics and investigations / by Bill Nelson ... [et al.].
c2006
Available at RTU:Central Library (004(03) / Gu 330) >

TOP
SEND TO
GET IT
DETAILS
LINKS
MORE
VIRTUAL BROWSE
TAGS

Send to

EXPORT BIBTEX EXPORT RIS REFWORKS ENDNOTE EASYBIB CITATION PERMALINK PRINT E-MAIL

Get It

LOCATION ITEMS

RTU:Central Library
Available (004(03) / Gu 330)

On Shelf 2 weeks
004(03) / Gu 330 **Hold**

Details

Title **Guide to computer forensics and investigations / by Bill Nelson ... [et al.].**
Other Title **Computer forensics and investigations**
Imprint Boston, Mass. : Thomson Course Technology
Publication Year c2006
Physical Description xxvii, 643 lpp. : il. + 1 DVD-ROM.
Edition 2nd ed.

You have to sign in with your ORTUS user name and password to make requests!

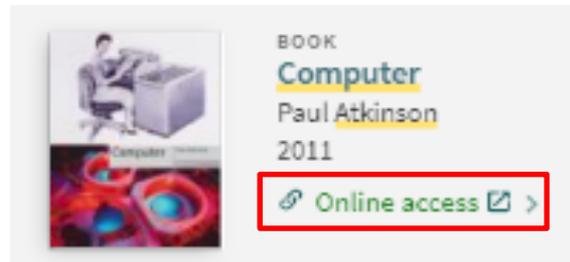
Saving your results

- you can save items and search queries for future using the **pin icon** (for guest users, records are saved in local memory and are not retained between browser sessions)
- access to saved items and search queries:

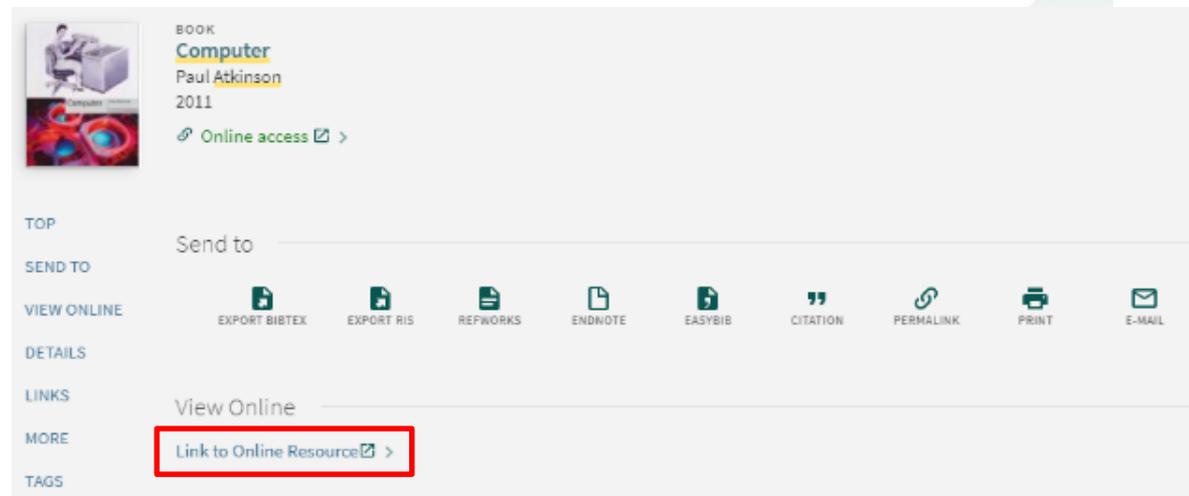
The screenshot displays a library search interface. At the top, a search result for a book titled "Latvia : clothing and textile industry handbook / [ed.-in-chief: Igor S. Oleynik]. 2005" is shown. A red circle highlights a pin icon in the top right corner of this result. Below this, a navigation bar shows "PAGE 1 6,957 Results" and a "Save query" button with a pin icon, which is also highlighted with a red box. Below the navigation bar, three search results are listed: 1. "Computer" by Paul Atkinson, 2011, with an "Online access" link. 2. "Computer / Paul Atkinson." by Paul Atkinson, 1962-2010, with a "Check holdings" link. 3. "book / multiple sources exist. see all Computer" by Atkinson, Paul, with a "Full text available" link. At the bottom of the page, a dark green navigation bar contains links for "LIBRARY SEARCH", "JOURNAL SEARCH", "FETCH ITEM", and "BROWSE". On the right side of this bar, there is a "Guest ENGLISH" button and a red circle highlighting a pin icon. Below the navigation bar, a search bar contains the text "Search anything" and a dropdown menu set to "Everything". To the right of the search bar is an "ADVANCED SEARCH" button.

Access to full text

- you have access to the **full text** version of electronic resources from result list



as well as from detailed view



Access to full text

- by activating the link, a box will open containing a link to the database which provides the full text (service provided by SFX)



Source: Computer [1-86189-664-6; 1-280-49355-0] Atkinson
yr:2011

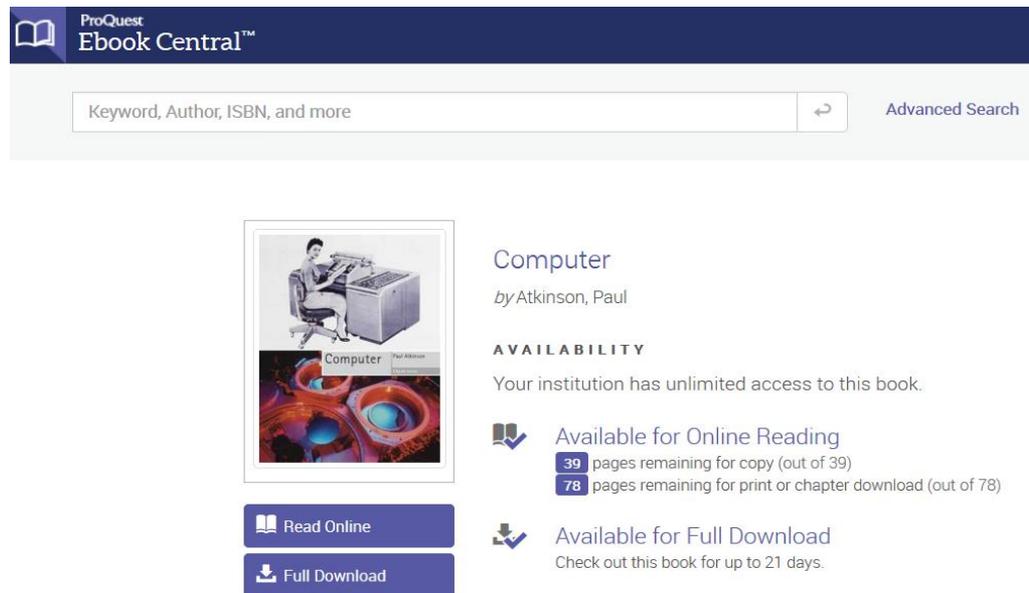
▶ [Full text available via](#) Ebook Central Science & Technology [Go](#)

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- click on “Go” and make sure that you have signed in with ORTUS, otherwise you will be requested to make it up.

Access to full text

The record of the e-resource will open within the database and you are able to read or download full text.



The screenshot displays the ProQuest Ebook Central interface. At the top, there is a dark blue header with the ProQuest logo and 'Ebook Central™'. Below the header is a search bar with the placeholder text 'Keyword, Author, ISBN, and more' and a search icon. To the right of the search bar is a link for 'Advanced Search'. Below the search bar, the book details for 'Computer' by Paul Atkinson are shown. The book cover features a person sitting at a computer terminal and a close-up of computer components. The title 'Computer' and author 'Paul Atkinson' are visible on the cover. Below the cover are two buttons: 'Read Online' and 'Full Download'. To the right of the cover, the text 'Computer by Atkinson, Paul' is displayed. Underneath, the 'AVAILABILITY' section states 'Your institution has unlimited access to this book.' Below this, there are two availability options: 'Available for Online Reading' with a book icon and a download icon, showing '39 pages remaining for copy (out of 39)' and '78 pages remaining for print or chapter download (out of 78)'; and 'Available for Full Download' with a download icon, stating 'Check out this book for up to 21 days.'

Please notice: the interface changes from database to database!

Further questions? Just ask!

We will be happy to help you!

Phone numbers: 67089102 / 67089468

e-mail: uzzinas@rtu.lv

Address of the RTU Central Library: Paula Valdena street 5