

RTU SCIENTIFIC LIBRARY CHARGES AND FINES

	Service	Prcice (EUR)	Service available
1.	Overdue fine 1 item per day (depending on the information source)	0,04 0,14	5 Paula Valdena street, branch libraries
2.	Interlibrary loans from libraries in Latvia	postal services	
3.	Interlibrary loans from abroad per document	Depends on the supplier 4,00-24,00 + postal services	5 Paula Valdena street
4.	Document copy delivery per copy	Depends on the supplier up to 14,00	5 Paula Valdena street, branch libraries
5.	Copying A3 single-sided A4 single-sided A5 single-sided	0,12 0,06 0,06	5 Paula Valdena street, branch libraries
6.	Printing (A4) <i>Black and white</i> single-sided per page per page (over 50 pages) double-sided per page per page (over 50 pages) <i>Colour</i> single-sided (up to 10% fill) single-sided (above 10% fill) double-sided	0,06 0,05 0,10 0,08 0,15 0,40 0,75	5 Paula Valdena street, branch libraries
7.	Printing (A3) <i>Black and white</i> per single-sided page <i>Colour</i> single-sided (up to 10% fill) single-sided (above 10% fill)	0, 12 0,30 1,00	5 Paula Valdena street
8.	Scanning (by librarian) one A4 page	0,20	5 Paula Valdena street

9.	<p>Binding (+ VAT)* <i>Bachelor's and Master's theses:</i> lederin covers 6,50 lederin covers with inscription with the project part (+ folded drawings) 8,00 <i>Projects</i> Cardboard covers 2,50 – 8,00 <i>Set of newspapers or magazines</i> (dependent on thickness) 5,00-10,00 <i>Bookbinding</i> 0,35 – 2,00 A5 size 0,35 <i>Spiral binding</i> 1 – 50 pages 1,20 51 – 100 pages 1,70 101 – 200 pages 2,50 above 200 pages from 3,50 <i>Laminating</i> A4 page 0,70 A3 page 1,30 <i>Book restoration and binding</i> 3,50 – 30,00</p>		<p>5 Paula Valdena street 5, room 104</p>
10.	<p>Stationery goods (+VAT)* paper sheet 0,01 film pocket 0,06 folder fast track 0,30</p>		<p>5 Paula Valdena street, branch libraries</p>
11.	<p>Fee for lost locker key</p>	<p>5,00</p>	<p>5 Paula Valdena street</p>

* Prices, excluding binding and stationery goods, excluding VAT (Value Added Tax shall not be applied in accordance with Section 52, Paragraph one, Clause 17, Sub-paragraph “e” of the Law on Value Added Tax).