

**Grant Application Administrative Eligibility Assessment Form
and Criteria for Assessing Administrative Eligibility**

Project No.:			
Project title:			
No.	Criterion	Implementation	Yes/No
1.	The Grant Application is fully completed, formatted and submitted using the Information System	1. The Proposal is completed and presented in accordance with Annex 2 "Methodology for the Preparation and Submission of the Grant Application and the Final Report of the Grant" to the Regulations; 2. The Grant Application is submitted to the NSAIS by the deadline for submission of Applications set out in the Rector's Order referred to in Section 19 of the Regulations.	
2.	The sections of the Grant Application are submitted in Latvian or English in accordance with the requirements set out in the Regulations	3. The parts of the Grant Application are fully completed in English and Latvian in accordance with the requirements set out in Section 24 of the Regulations: <ul style="list-style-type: none"> ● Part A and its Chapters are completed in Latvian and English; ● Part B "Description of the Project Application" is completed in English and attached as an annex in the Information System; ● Part C "Curriculum Vitae" is completed in English and attached as an annex in the Information System; ● Part D "Acknowledgment by the Grant Applicant" is completed in Latvian and attached as an annex in the Information System, signed by the Grant Implementer - Postdoctoral Researcher; ● a copy of the DSc Diploma is attached as an annex in the Information System; ● Part D "Acknowledgment by the Scientific Advisor and the Head of Unit" is completed in Latvian and attached as an annex in the Information System, signed by the Grant Scientific Supervisor and the Head of the Unit where the Grant will be implemented; ● Part E "Acknowledgment by the Consolidation Partner" (if applicable) is completed in Latvian and attached as an annex in the Information System and signed by the representative of the Consolidation Partner. 	
3.	The eligibility requirements of the Regulations for the Call for Proposals regarding the Grant Implementer - Postdoctoral Researcher and the Scientific Advisor have been met	4. The Postdoctoral Researcher meets the requirements set out in Sections 12, 13 of the Regulations. 5. The Grant Scientific Advisor fulfils the requirement set out in Section 9 of the Regulations.	

4.	The Grant will be implemented in a scientific institution that meets the requirements set out in the Regulations.	6. The scientific institution complies with the requirements of Section 4 of the Regulations. 7. The Consolidation Partner, if any, complies with the requirements of Section 8 of the Regulations.	
5.	The supported activities and the eligible costs indicated in the Grant Application comply with the requirements set out in the Regulations	8. The supported activities specified in the Grant Application comply with the requirements of Section 26 of the Regulations; 9. The eligible costs specified in the Grant Application comply with the requirements of Section 27 of the Regulations.	
The administrative eligibility criteria were assessed by: Date: Signature:			